

## Edinburgh Network Technologies Ltd. and University of Stirling

### Prog. No. 4132 – Local Management Committee Meeting (LMC 05)

The above meeting took place at 2:30pm on *Monday 23rd August 2004* at *EdNet, 12 Dock Place, Leith.*

#### **Attendees:**

Mr. C. Cameron (Associate)  
Mr. M. Kurt-Elli (Industrial Supervisor, and also chair in the absence of Dr. A. Kurt-Elli )  
Prof. E. H. Magill (Lead Academic, Secretary in the absence of Prof. K.J. Turner)  
Ms. I. Mann (TCS Consultant)

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## MINUTES

### **1. Welcome and Apologies**

The meeting had apologies from Prof. K. J. Turner, and so Prof. E.H. Magill acted as secretary. The meeting also had apologies from Dr A. Kurt-Elli, and so Mr. M. Kurt-Elli acted as chair. As the Associate had resigned this was the last formal meeting of the Partnership.

### **2. Minutes of Previous Meeting and matters Arising (19<sup>th</sup> April 2004)**

The minutes of the previous minutes were approved. All relevant outstanding items were discussed within the items of the meeting.

### **3. Chairman's report**

Phase 1 and Phase 2 are now complete. Phase 3 is making progress although it is subject to some delay. The chairman stressed that due to the iterative aspect of the planned phases, and the "hand-over" activities of the Associate, that phase three would be completed successfully in the Associate's absence

The chairman described how recently the Associate has worked on both stabilising the product, and on handing over the IVR.

The chairman also described that he was keen to maintain links with the University, for example through membership of the University Industrial Advisory Board.

In concluding, the chairman wished Colin success in his new endeavours.

**Action** none

### **4. Associate's presentation of Final Report**

The associate presented a draft of his final report. Following some discussion, it was agreed that the Associate would make some alterations to reflect the comments made by the committee.

**Action** Mr C. Cameron

### **5. Company & Academic Supervisors' Final Report**

The two supervisors presented a draft of their final report. Following some discussion, it was agreed that the supervisors would make some alterations to reflect the comments made by the committee.

**Action** Prof. E. H. Magill & Mr M. Kurt-Elli

**6. Financial Statement (provided separately)**

The written report was presented. This was accepted by the committee. There followed a discussion of the process by which the final financial statements should be submitted.

**Action** Prof. E. H. Magill

**7. Consultant's Report**

Ms. Mann explained a number of aspects of the final stages of a partnership.

**Action** none

**8. AOCB**

There were no items to discuss.

**9. Reserve Business**

There were no items to discuss.